

Elder Conservatorium of Music

School Executive Meeting – Minutes 01/2023

Friday 21 April 2023, 09:30am – 11am Schulz 10.06

In attendance: Anna Goldsworthy (Chair), George Torbay, Luke Dollman, Luke Harrold, Carl Crossin, Stephen Whittington, Mark Ferguson, Elizabeth Layton, Shauna Williams (minutes).

1. Acknowledgement of Country

We acknowledge the Kaurna people, the original custodians of the Adelaide plains and the land on which the University of Adelaide campuses are built.

Apologies

Greta Larsen

2. Business Arising

2.1 Workload model

- The school executive committee will be tasked with reviewing the school's workload model including allocation of hours for HDR supervision & current loads.
- Anna will seek clarity from Faculty re moving forward – potential merger implications.
- Work towards revised model completion by mid-year.

Action: Google Doc to be set up that all can work from.

2.2 Open Days

- UoA Open Day – Faculty have begun planning for Open Day and liaising with schools re their involvement.
- School to put on Elder Open Day / Weekend – 'Weekend at the Con', 12 or 19/20 August
- All areas to be involved, ideas to date: MT 3hr open rehearsal, Jazz interactive rehearsals / workshops culminating with performance.
- Liz advised Strings have already planned an open day on August 19 with the ASQ

Action: Anna to confirm dates, structure, format etc

2.3 Review and Implementation Plan

The Review panel's report was finalised on January 19 with the Faculty response received on March 20. The date for the first stage of the Implementation plan is due on May 24.

To note: focus of the Review was largely around the Open Music Academy. It was agreed by all that we should take the review as a 'partial review'. It was also noted that our broadening electives (or electives open to non-music students) are non-existent and need further discussion.

RECOMMENDATIONS

Recommendation 1

That the Elder Conservatorium of Music in collaboration with the Faculty of Arts, Business, Law and Economics investigate how the Open Music Academy can continue to be supported into the future

Action: Establish an advisory board for the Open Music Academy, suggested members - Carl, Liz, Lauren, Joseph, Anna

Status: in progress

Recommendation 2

That the Elder Conservatorium of Music investigate opportunities for, and instances of, cross-disciplinary research and teaching collaborations across and outside of the University.

Noted: This is being done already to a certain degree albeit not across the whole Faculty.
Ideas discussed: Foster initiatives via Emily Dollman's Book and Music Education, PhD via sound/music computer games and VR.

Recommendation 3

That the Elder Conservatorium of Music, in collaboration with the Division of External Engagement, consider strategies to build upon and diversify its community engagement and philanthropic relationships.

Noted: we are currently working with EE to prepare a strategy that includes outward facing benefactor fundraising events ie: concerts/galas, creation of fractional positions through endowments.
We need to have a comprehensive recruitment plan, including scholarships

Recommendation 4

That the Elder Conservatorium of Music reinstate regular staff meetings which include student representation

Noted: increase frequency of Con Board meetings – 4 across the year, look at student representation on our committees

George advised that the Music Theatre committee meets with him 3 times per semester.

Action: Carl to investigate establishment of student-staff consultative committee

Recommendation 5

That the Elder Conservatorium of Music review the workload model to ensure its fit for purpose. Governance activities should be built into the workload model to ensure these duties are viewed as a legitimate part of staff responsibilities.

Noted: already discussed above

Recommendation 6

That the Elder Conservatorium of Music improve its oversight of learning and teaching by implementing more rigorous processes and cycles for review of its courses and programs; and engaging in benchmarking with comparative programs nationally and/or internationally. Memorandums of Understanding (MOU) should be in place with benchmarking partners.

Carl acknowledged the recommendation but suggested that benchmarking should be against other Australian Universities only.

Action: Amanda to research

Recommendation 7

That the Elder Conservatorium of Music increases student participation in program and school governance through the appointment of student representatives on relevant committees and establishment of a student-staff consultative committee.

Underway – refer recommendation 4.

Recommendation 8

That the Elder Conservatorium of Music undertake a review of its staffing profile to inform succession planning. The review should specifically address how diversity across gender, age and country of origin can be encouraged and how staffing profile complements program curriculum and delivery.

- Need profile mapping.
- Develop succession plan through strategic appointments.

Recommendation 9

That the Elder Conservatorium of Music enhance the undergraduate music programs
Program mapping already underway via the Learning & Teaching committee. The school will look to establish a career path liaison staff member.

Recommendation 10

That, in view of low enrolments, the Elder Conservatorium of Music discontinue the Musicology Major from the Bachelor of Music and the Bachelor of Music (Advanced). In recognising its importance to the discipline of music, musicology content should be integrated into the core undergraduate curriculum.

Noted: in progress

Recommendation 11

That the Elder Conservatorium of Music adopt a fairer and more transparent approach to allocating research-related funding to Higher Degree by Research students.

Noted: no longer relevant, a misunderstanding

Recommendation 12

That the Elder Conservatorium of Music and Faculty of Arts, Business, Law and Economics review the budget to ensure there is adequate resourcing for piano tuning.

Noted: need to look at all areas of maintenance, including harpsichord, pianoforte etc

3. Standing Items

- 3.1 International
- 3.2 Budget & Planning
- 3.3 Learning & Teaching
- 3.4 Research

Discussion regarding delegations for international trips, only faculty representatives currently, should have school representation. Stephen advised that if the school wanted to be involved in or undertake trips to establish relationships / recruit students then a business case would be required.

Meeting ran over with no time for remaining reports.

4. Director's report

5. Any other business

- Fortnightly ECM Staff Newsletter – all agreed a good initiative.
- School Executive to meet more regularly – monthly.

Meeting finished at 11.35am

Next meeting – Friday 9 June 2023