

LANTITE REIMBURSEMENT FORM (LITERACY COMPONENT ONLY)

Purpose of form

To request reimbursement to the cost of successful completion of the Literacy component of the LANTITE (Literacy and Numeracy Test for Initial Teacher Education)

Please attach all required documentation and send with the completed form to **education@adelaide.edu.au**
Your request will not be considered if all required documentation is not included.

Relevant Documentation to be included with reimbursement form:

- Statement of Literacy Test result
- Tax invoice/receipt confirming payment of test fees

Student Information							
Date		Student Name					
Student ID		Faculty / Division	Faculty of Arts, School of Education				
Email Address							
Student Signature:							
<input type="checkbox"/>	I confirm my bank details have been updated if necessary (They can be updated via www.adelaide.edu.au/student and select 'Bank Details' from the Service menu)						
Approver declaration (INTERNAL USE ONLY)							
<i>By authorising this form I agree that the expense is appropriate from a budget perspective, compliant with University Policy & Procedures and is bonafide University expenditure.</i>							
Approver Name					Approver Staff ID:		
Approver Position							
Signature of Approver					Date		
Account	Fund	Dept ID	Campus	Project code	Amount (Ex GST)	GST	Total (incl. GST)
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